



# Symbiosis Skills and Professional University

(Recognised by UGC & Established under Govt. of Maharashtra Act No. XXXVII of 2017)

(Formerly known as Symbiosis Skills and Open University)

## **Notification No. SSPU/2021/39, Dated 26/05/2021**

### **Subject: Approval for Various Fees to be charged from the Students.**

It is hereby notified for information of all concerned that the Governing Body in its meeting held on 12<sup>th</sup> February 2021 has approved various fees to be charged from the students.

The various fees to be charged from the students will be as per Annexure\_A enclosed with this notification.

The notification is effective from the date of its issue.

  
**(B. B. Patil)**  
Registrar

Copy for information to

1. EA to Pro-Chancellor : For Information of Pro-Chancellor
2. EA to Vice-Chancellor : For Information of Vice-Chancellor

Copy to

1. All School Directors/Program Heads
2. Controller of Examinations
3. Chief Finance and Accounts officer
4. SSPU Website
5. Students and Parents login portal.

## Other Fees Heads Applicable To Examinations

Sr. No.	Head	Fees (Rs.)
1	Backlog End Semester Practical Examination*	1000/= per Subject
2	Backlog End Semester Skill Assessment / Industry Assessment*	1000/= per Subject
3	Backlog End Semester Theory Examination*	1000/= per Subject
4	Late fee for submission of Examination form after last date	500/= per form
5	Special Late fee for submission of Examination form after last date of late fee date	1500/= per form
6	Extra Ordinary Late fee for submission of Examination form after last date of special late fee date	5000/= per form
7	Re-Totaling of marks in one subject	250/=
8	Re-Totaling of marks in all subject	750/=
9	Revaluation per Answer Book (Maximum Revaluation for two Answer Book is permissible)	1500/= per paper code
10	Late fee for submission of Revaluation form up to 5 days after the last date of form submission	500/= per form
11	Convocation fees	2500/=
12	Duplicate Degree	5000/= per certificate plus postal charges as applicable
13	Duplicate Mark/Grade Sheet	500/= per sheet
14	Provisional Certificate	500/= per certificate
15	Provisional Degree	1000/= per degree
16	Academic Transcript	1000/= per transcript
17	Other Academic Certificate	500/= per transcript
18	Change of Paper/Subject in Examination form	500/= per paper
19	Change of Branch	1000/= per form
20	Change of School	2000/= per form
21	Change of Faculty	5000/= per form
22	Document verification	1000/= per Document
23	Degree verification	1000/= per Degree

\*This fees will not be applicable for the students transfer cases if they are appearing for equivalency.

*FRM*

*BBW*



## Other Fees Heads Applicable to Registrar Office

Sr. No.	Particulars	Amount in Rs.
01	Duplicate I Card	₹ 100.00
02	Duplicate Library Card	₹ 100.00
03	Less and I card holder	₹ 50.00
04	Leaving/ Transfer Certificate	₹ 200.00
05	Duplicate Leaving/ Transfer certificate	₹ 400.00
06	Migration Certificate	500/= per certificate
07	Certificate Attestation	Rs. 10 per copy per certificate
08	Duplicate Migration Certificate	1000/= per certificate

XXXXX-----XXXXX

*Budu*