



Symbiosis Skills and Professional University

(Recognised by UGC & Established under Govt. of Maharashtra Act No. XXXVII of 2017)

(Formerly known as Symbiosis Skills and Open University)

Ref No. SSPU / R / 2023 / 373

Date: 04 / 07 / 2023

NOTICE

Sub: Provisional Admission to the 2nd / 3rd / 4th / 5th year of UG and PG programs offered under SSPU for the Academic Year (AY) 2023 – 24.

All the existing students enrolled under different UG and PG programs offered by the university are hereby notified that the classes for AY 2023 – 24 shall commence from 16th August 2023 as notified through the Academic Calendar 2023 – 24.

Prior to commencement of AY 2023 – 24 the students are required to complete the Provisional Admission Procedure. To complete the provisional admission to the 2nd / 3rd / 4th / 5th year of respective program students have to fill up the Provisional Admission Form (Enclosed as Annexure A) to this Notice and pay the first installment of Academic Fees through **Student Portal Only on or before 24th July 2023**. Fees paid through any other mode will not be accepted.

The students who do not complete the Provisional Admission procedure for AY 2023 – 24 will not be allowed to attend any of the academic activities for AY 2023 - 24 and would not be eligible to attend classes.

The Provisional Admissions taken for the 2nd / 3rd / 4th / 5th year shall be confirmed only after the fulfillment of eligibility criteria as prescribed in the student handbook, notifications issued by University from time to time.

The admissions forms duly filled alongwith the marksheets of previous years may be emailed to student.section@sspu.ac.in with clear mention of PRN number in the subject line.

The hard copies of the provisional admission form needs to be submitted to the respective School Coordinators latest by **10th August 2023** failing which the admission would be treated as cancelled and the student would pay readmission fees.


(Mr. C. Ingle)
Registrar

Copy for information:

1. EA to Pro Chancellor for information of Hon. Pro-Chancellor, SSPU
2. EA to Vice Chancellor for information of Hon. Vice Chancellor, SSPU
3. Controller of Examination
4. Chief Finance and Accounts Officer, SSPU
5. Registrar Office, Student Section

6. **All Heads of School** for monitoring the eligibility of student after declaration of results and to ensure necessary compliance.
7. **All Class Teachers:** for monitoring Academic Activities of students who become eligible after declaration of result and ensure necessary compliance.
8. **All School Coordinators and Examination Coordinators** for monitoring Academic Activities of students who become eligible after declaration of result and ensure necessary compliance.
9. Admission Team
10. Web-designer for uploading on website
11. Students and Parents portal

PROVISIONAL ADMISSION FORM FOR ADMISSION TO ACADEMIC YEAR 2023-24

PRN _____ ABC ID _____ Date of Admission: __ / __ / 2023

Name of Student: _____

| | | | |
|---|---|---|--|
| √ | Name of the Program (Tick) | √ | Name of the Program (Tick) |
| | B.Tech. (Automobile Engineering) | | B.Tech. (Mechatronics Engineering) |
| | B.Tech. (Construction Engineering & Management) | | B.Tech. CSIT (Cyber Security) |
| | B.B.A. (Retail & E-Commerce Management) | | B.Arch. |
| | B.B.A. (Logistics & Supply Chain Management) | | B.B.A. (Ports & Terminal Management) |
| | B.B.A. (Digital Media & Marketing) | | B.B.A. (Fintech) |
| | B.Sc. (Beauty & Wellness) | | B.Sc. (Data Science) |
| | M.Sc. (Data Science) | | B.Sc. (Nutritional Sciences & Dietetics) |
| | M. Tech. (Mechatronics & IOT, AI & Robotics) | | MSc. (Nutritional Sciences & Dietetics) |
| √ | Year of the Program (Tick) | √ | Year of the Program (Tick) |
| | 1 st Year | | 2 nd Year |
| | 3 rd Year | | 4 th Year |
| | 5 th Year | | |

Undertaking:

I understand that this admission is provisional and shall be subject to my fulfilment of eligibility criteria. I also understand that after result if I am found not eligible my provisional admission shall stand cancelled. I also understand that I shall be year down and will be required to take a fresh admission in the next Academic Year. I agree to have read the rules and regulations pertaining to the Academic Requirements to be fulfilled.

Signature of the Student

**Name and Signature of the
School Director / Program Head**

For Examination Department

Mr./Ms. _____ is provisionally eligible for admission to:

 2nd Year 3rd Year 4th year 5th year
Controller of Examinations**For Finance Department**

Mr./Ms. _____ has paid the first instalment of Rs. _____
date __ / __ / 2023 Fee Receipt No. _____.

Finance Department, SSPU**Registrar, SSPU****Enclosed: 1) Result of all previous years Examinations**